

Operating Guidelines of Grand View Beach Association

NAME

The name of this association shall be the Grand View Beach Association.

PURPOSE

The purposes of this association are to promote the safety, general welfare and the betterment of the Grand View Beach neighborhood by means of:

- A. Information and communication to the residents
- B. Representation on behalf of the residents
- C. Study and research into area problems
- D. Other methods as may prove necessary

POLICIES

The policies of the association are:

- A. Non-partisan
- B. No differentiation shall be made because of race, creed, or national origin.
- C. The association may cooperate with any level of governmental agency to further projects of common interest.

MEMBERSHIP & FUNDING

- A. Membership will include all interested residents of Edgemere Drive from 2022-3394.
- B. We will fund the association with periodic donations when needed.

OFFICERS & ELECTION

- A. The officers of the association shall be President, Vice- President, Secretary, Treasurer, and 6 to 10 Executive Committee members.
- B. The Officers and 6 to 10 Executive Committee members shall be approved annually at May Executive Committee meeting.
- C. No limitation is placed on the number of terms an officer may hold.
- D. Term of office is two years.
- E. The Executive Committee comprises the elected officers, the board of directors.
- F. The Executive Committee may act on behalf of the association on any or all affairs of the association.
- G. A vacancy in office shall be filled by the voted of the Executive Committee.
- H. The Association members may reverse any action of the Executive Committee by a two-thirds majority vote at a scheduled meeting.

DUTIES OF OFFICERS

- A. The President shall preside at all meetings of the association and of the Executive Committee; shall perform such other duties as may be prescribed in these guidelines.
- B. The Vice President shall act as an aide to the President and shall perform the duties of the President in the absence of that officer.
- C. The Secretary shall keep a correct record of all meetings and other activities of the association; shall transmit all reports and other pertinent business to the membership of the association.
- D. The Treasurer shall receive all monies of the association; shall keep an accurate record of receipts and expenditures; and shall pay out funds as authorized by the Executive Committee or the association.

MEETINGS

- A. The annual meeting shall be held in June of each year.

DUTIES OF THE EXECUTIVE COMMITTEE

- A. The Executive Committee is constituted for the purpose of:
 - a. Taking action on behalf of the association at short notice.
 - b. Conducting the necessary business of the association.
 - c. Creating special and standing committees to meet the needs of the association
 - d. Approving non-budgeted expenditures.
- B. Minutes of all Executive Committee meetings shall be kept by the Secretary and presented for acceptance at all executive meetings.

AMENDMENT OF CONSTITUTION AND BY-LAWS

- A. Amendments to this constitution may be made by a two- thirds majority of those members present and there must be a quorum of six.
- B. Proposal of amendments shall be distributed to the general membership, a minimum of 15 days prior to the vote.